THE PATERNOVILLE COORDINATION COMMITTEE

(PCC)

Date of origin: November 6th, 2006

I. **Purpose**

A. The purpose of the Paternoville Coordination Committee (PCC) is to represent the body of students that camps out for football tickets at Gate A of Beaver Stadium. The organization works with University officials to keep Paternoville a fun and safe place to be, doing so by helping the University formulate and uphold Paternoville regulations.

II. **Membership**

A. The membership shall be divided into active and associate members.
   1. Only currently employed faculty, staff and registered students are eligible for active membership.
      i. Active members may vote, hold office, preside, or solicit funds on behalf of the organization.
   2. Others interested in furthering the purpose of the PCC shall be associate members.
      i. Associate members may attend meetings.

B. The majority (50%+1) of active PCC members must be full-time students at the University Park campus, registered with the University.

C. The PCC will maintain a membership roster of at least 20 active and associate members.

D. Expulsion of A Member
   1. The PCC members reserve the right to expel a member who fails to uphold the policies of the organization and those of Paternoville with a two-thirds (2/3) majority vote of members in the group.

E. The PCC will not restrict membership on the discriminatory basis of age, ancestry, color, disability or handicap, as well as national origin, race, religion, sex or sexual orientation, gender identity or veteran status. Discrimination or harassment against faculty, staff, or students will not be tolerated within the PCC at The Pennsylvania State University

F. New Membership and Recruitment
   1. Any and all new members will be given full disclosure during recruitment, including, but not limited to, the disclosure of:

G. New Membership Manual
   1. Contents of manual
      i. A hard copy of the Constitution
      ii. Schedule of New Member Events and Activities
      iii. A list of responsibilities as a member and/or officer
      iv. A definition of personal rights and a copy of the University Hazing policy, prescribed by Policies and Rules for Student Organizations (These documents will be available upon request by the Center for Student Engagement)
   2. All members, including, but not limited to, new members and recruits, reserve the right to refrain from participating in any activities without consequence, based upon religious beliefs, personal values, or moral reserve as defined by the member.

H. Any and all interaction or activity between members and/or new recruits will be limited to guidelines stated by University policy, as well as local, state, and federal laws.

III. **Officers**

A. Only full-time and officially registered active student members shall be eligible to serve as appointed or elected officers. The PCC may establish and apply additional eligibility criteria for appointed or elected officers. Such limitations are subject to Center for Student Engagement approval.

B. Terms
1. Each officer will serve a one-year term.
2. Each term in office begins/ends after the Blue and White Game in the off-season.

C. Offices
1. President
   i. The President is the collective voice and face of the organization.
   ii. The President presides at all meetings.
   iii. The President must make decisions that best represent the majority of all participants in Paternoville campouts.
   iv. The President must attend and arrange meetings with University officials on improving Paternoville policies and regulations.
   v. Should the President resign, or not be able to fulfill his or her duties as determined by a 50%+1 majority of the members of the PCC, the Vice President will assume his/her position.
2. Vice-President
   i. The Vice President shall attend and help preside at PCC meetings.
   ii. The Vice President shall attend meetings with the President and University officials on improving Paternoville policies and regulations.
   iii. The Vice President shall serve as President when the President is unable to do so.
   iv. Should the Vice President resign, or not be able to fulfill his or her duties as determined by a 50%+1 majority of the members of the PCC, an interim Vice President will be decided by a vote.
3. Secretary
   i. The secretary will assist the President and Vice President in the organization of meetings, the content of meetings, contacting members, and handling the vote(s).
4. Treasurer
   i. The Treasurer shall be charged with handling all organizational finances with the consent of the President.
   ii. The Treasurer will handle funds through the Associated Student Activities.

C. Filling unexpired office vacancies:
1. Nominations are taken at an emergency meeting following the vacancy that will be scheduled as soon as possible. Elections will also occur at this meeting.
2. If a majority (50%+1) is not obtained by any of the candidates, the candidate receiving the lowest number of votes is eliminated, and the active members shall vote again.
3. When nominations are being taken to fill unexpired terms, any member of the organization may nominate him/herself or another member of the organization by indicating such.

IV. Meetings

A. The PCC will meet at least three times per semester.
   1. If the first home football game takes place after classes begin, the first meeting will take place in the week prior to the game.
   2. If the first home game takes place before classes begin, the first meeting will take place in the week following the game.
   3. A meeting will take place at the conclusion of the regular football season to discuss the events and issues of the past camping season.
   4. A meeting will take place before the Blue and White Game to nominate and elect officers for the next season. New officers will begin their term the following week.
      i. Other meetings will be scheduled as necessary throughout the year.

B. Adequate, advance notice of upcoming meetings must be given to all active and associate members.

C. The President, with the consent of the Vice President, may change meeting dates and frequency.

D. Members shall be notified of all meetings by e-mail.
   1. Members are responsible for alerting officers as to the state of their e-mail. If a member's e-mail is not working, it is his/her responsibility to contact officers to inquire information about future meetings.

E. The President may call special or emergency meetings should he/she see fit.
   1. All active and associate members will be adequately notified of these meetings in advance.

V. Voting

A. Only active members may vote.

B. Voting Requirements
   1. Quorum for voting of official positions shall be fifty percent (50%) of the membership.
      i. Current officers, and those running for office, may participate in the voting process.
   2. Quorum for voting on issues facing Paternoville and Paternoville policy shall be thirty-three percent (33%) of the membership.

C. Winning the Vote
   1. A simple majority (50% +1) shall be necessary for all voting of PCC officials. This majority shall be derived from the active and associate members present.
   2. A simple majority (50% +1) shall be necessary for all voting concerning issues facing Paternoville and Paternoville policy. This majority shall be derived from the active and associate members present.

VI. Finances

A. All organizational funds are to be deposited and handled through the Associated Student Activities (ASA) in the HUB.

B. The PCC may collect dues. If they do, they shall collect dues that will not be excessive as determined by the University.

C. The Treasurer, with the consent of the President, will determine dues.

D. Dues will be collected as determined by vote at a meeting designated for this process by the President and Treasurer.

E. The PCC is a non-profit organization. The proceeds from fund-raising will go toward the preservation of Paternoville.

VII. Elections

A. Nominations and elections of officials shall take place at the meeting during the week before the Blue & White weekend.

B. This meeting shall be publicized in the meeting(s) preceding it, and will also follow the adequate notice policy.

C. Elections codes:
   1. Any member may nominate an active member for any office by raising his/her hand at the appropriate time and being recognized by the presiding official. After all nominations are heard, the active members shall cast secret, written ballots for the candidate of their choice.
   2. Each active member is allowed one vote per office.
   2. If a 50%+1 majority cannot be obtained, the candidate with the lowest number of votes shall be dropped from the ballot, and the organization members shall vote again.
   3. In the event of a tie, the ballot will be recast.
   4. Graduating seniors, those who will not be returning the year following the officer elections, shall not run for office.

D. All officers serve for a term of one year.
   1. Elections take place at a meeting during the week before the Blue and White Game.
   2. The shift of power takes place at the conclusion of the Blue and White Game.

VIII. Amendments to the Constitution

A. Amendments to the Constitution may be introduced at the conclusion of any meeting. Voting on the amendment shall occur at the subsequent meeting, with the amendment taking effect following Center for Student Engagement approval.

B. Any member may introduce a Constitutional amendment at the conclusion of any meeting. At the following meeting, the active members shall vote on the amendment, as outlined in the article on voting. If the amendment passes, it shall be sent to the Center for Student Engagement for approval by the President.

C. A vote of two-thirds, or sixty-seven percent (67%), of the members attending the meeting at which voting occurs is necessary to pass an amendment to the Constitution.

D. All amendments are subject to the approval of the Center for Student Engagement.

IX. Parliamentary Authority

A. *Robert's Rules of Order, Newly Revised*, by Sarah Corbin Roberts shall be used in all cases not covered by this constitution.

X. **Accessibility of this Constitution**

A. Copies of this constitution shall be made available to anyone upon request.

XI. **Advisor**

A. The PCC must retain an advisor at all times. The advisor will be a Faculty or Staff member of the University at the University Park campus, will be chosen by the organization, and will sign a statement acknowledging his/her responsibilities and knowledge of the safety guidelines in place.